

ALABAMA DEPARTMENT OF REHABILITATION SERVICES
BOARD MEETING MINUTES
JUNE 24, 2016

Call to Order

Mr. Jimmie Varnado, board chair, called the meeting to order at 10:03 a.m. in the large conference room at the State Office of the Alabama Department of Rehabilitation Services.

Prayer

Mr. Graham Sisson opened the meeting with prayer.

Verification of Quorum

Board members present were Mr. Jimmie Varnado, Dr. Stephen Kayes, Mrs. Andrea Collett, Mr. Eddie C. Williams, and Mr. Roger McCullough. Mr. Mitch Strickland was absent. A quorum was declared.

Verification of the Open Meeting Act Notice

Mrs. Bull verified that the Alabama Board of Rehabilitation Services meeting for June 24, 2016, had been posted on the Secretary of State's website June 2, 2016.

Approval of Agenda

Mr. Varnado asked for a motion to approve the agenda. The motion to approve the agenda was made by Dr. Kayes and seconded by Mr. Williams. The agenda was approved unanimously.

Approval of Minutes for Meeting March 25, 2016

Minutes from the March 25, 2016, meeting were mailed prior to the meeting. Mr. Varnado stated that if there are no corrections, the minutes would stand approved. The minutes were approved by unanimous consent.

New Business:

Mr. Simpson discussed with the board the two parcels of land located in Talladega, Alabama, that would be put up for bid and sold to the highest bidder by the State Lands Division of the Department of Conservation.

Mrs. Collett made a motion to authorize Mr. Varnado, as the board chairman, to execute any documents necessary to sell the properties owned by ADRS in Talladega, Alabama, to the highest responsible bidder that responds to the Bid Notice issued by the State Lands Division of the Department of Conservation. The motion was seconded by Mr. McCullough and passed unanimously.

Mr. McCullough made a motion to appoint Ms. Jane Elizabeth Burdeshaw as the next commissioner of the Alabama Department of Rehabilitation Services pending her acceptance and approval of the terms of the contract offered to her. The motion was seconded by Mrs. Collett. The motion to appoint Ms. Jane Elizabeth Burdeshaw was approved unanimously.

Updates to Division Reports:

Division directors gave an update to their written reports. They also introduced any new staff from their respective divisions.

Ms. Burdeshaw took the time to thank the board for the opportunity to serve as the new commissioner of the Alabama Department of Rehabilitation Services.

Commissioner's Comments:

Dr. Boswell thanked the board for their leadership and the opportunity to serve as the commissioner. He said he had enjoyed his time and thought that while he was commissioner there were several good things done for the children and adults served by the department.

Mr. Varnado stated that on the behalf of the board he wanted to thank Commissioner Boswell for everything he has done for the department.

Announcements:

ADRS board meetings for 2016:


- Sept. 2, 2016 - 10:00 a.m. – State Office Large Conference Room
- Dec. 2, 2016 - 10:00 a.m. – State Office Large Conference Room

Board Business/Discussion:

Mr. McCullough made a motion to offer a contract to Ms. Burdeshaw as the commissioner effective July 1, 2016. Mr. Williams second the motion. Ms. Burdeshaw was named the new commissioner of the Alabama Department of Rehabilitation Services effective July 1, 2016 by unanimous consent.

Mr. Varnado adjourned the meeting at 10:55 a.m.

Minutes were taken by LeAnne Bull.

Respectfully submitted: 
Cary F. Boswell, Commissioner

Approved: 
Jimmie Varnado, Chair